How to Import the BlazeVIEW Student Guide Module
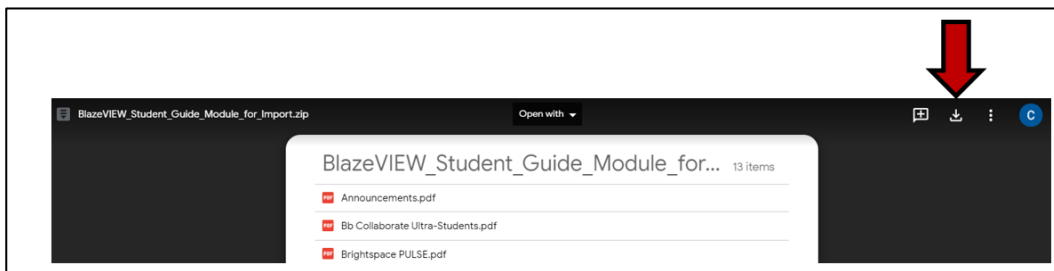
This document explains how to import the zipped BlazeVIEW Student Guide Module into a course.

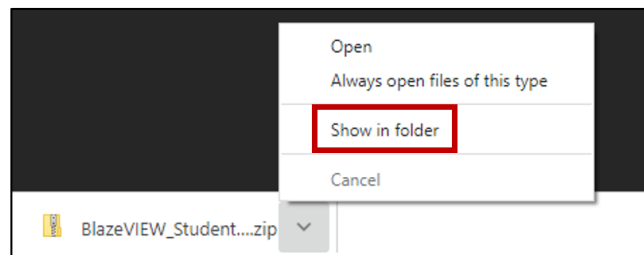## Download the BlazeVIEW Student Guide Module

1. Select the following link to access the BlazeVIEW Student Guide Module for Import zipped file:
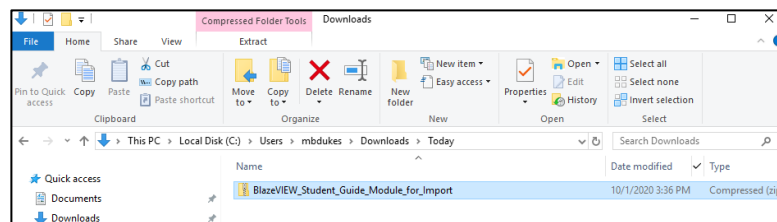   https://drive.google.com/file/d/1_YJil35Yx2nRgiOP7kSwKlX_ALEbjmWs/view?usp=sharing

2. When the link opens, select the **Download** icon to download the file to your computer.

3. After the file downloads, click on the selector arrow at the right of the file name and select Show in Folder.
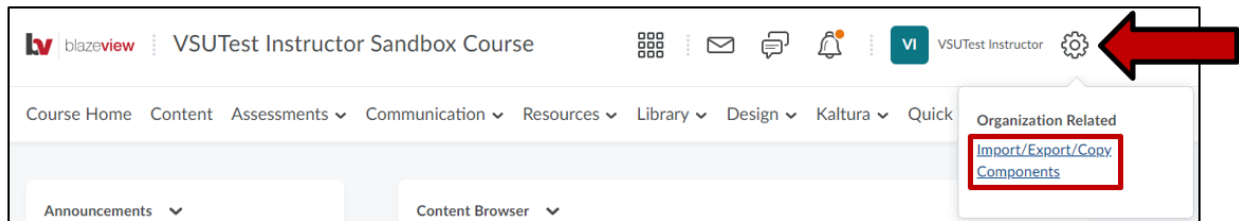

4. The BlazeVIEW Student Guide Module for Import compressed (zipped) file should download into your Downloads folder so that you can import it into your course(s).
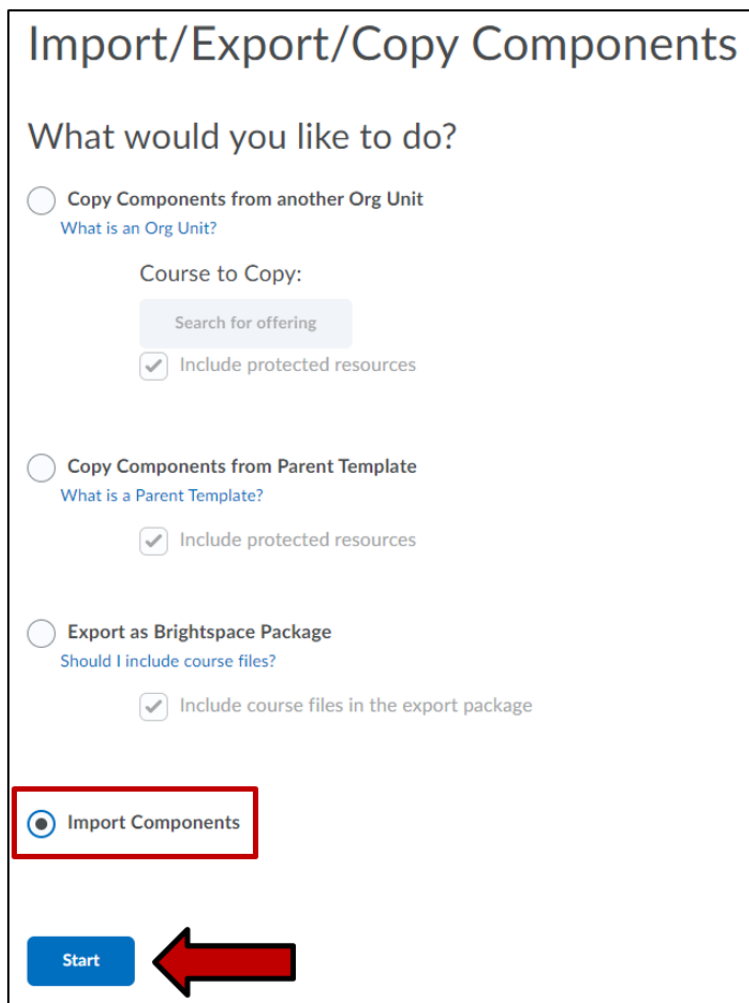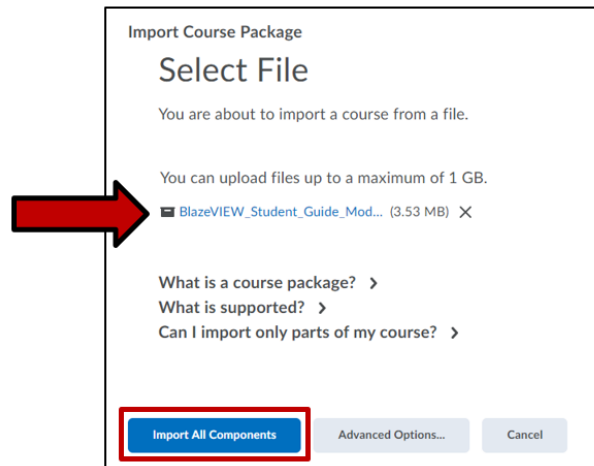
Import the File into Your Course

1. Navigate to the course you plan to import the BlazeVIEW Student Guide module.

2. Click the **Admin Tools** icon on the **Minibar** and select **Import/Export/Copy Components**.
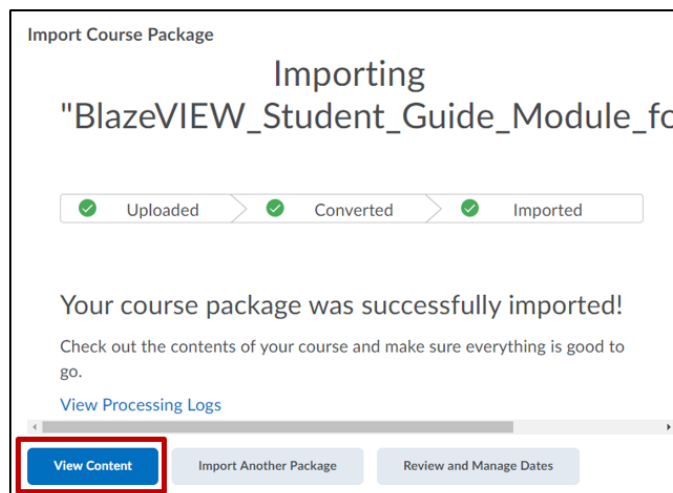

3. Select **Import Components,** then click **Start**.

4. Click the **Upload** button and browse to upload the **BlazeVIEW Student Guide Module for Import** file you downloaded earlier, then click the **Import All Components** button.

5. When the import is complete, click on the **View Content** button to navigate your course's Content section.

BlazeVIEW Student Guide Module Contents

BlazeVIEW Student Guide ⌄   🖨 Print   ⚙ Settings

Add dates and restrictions...   👁

BlazeVIEW provides VSU students with anytime, anywhere access to their courses. To help you get started with BlazeVIEW, we have created this student guide that includes links to videos and instructions for navigating and using these resources and tools. Learn how to update your profile and notification settings, submit assignments and quizzes, view your grades, and communicate with your instructor and classmates.

[Upload / Create ⌄]   [Existing Activities ⌄]   [✎ Bulk Edit]   Expand All | Collapse All

⠿ BlazeVIEW Support   ▼

- **VSU Technology Services Portal**

  You can submit help requests to both IT and the Center for eLearning with the VSU Technology Services Portal (TSP). You can access the TSP from your **MyVSU** login page or by visiting solutions.valdosta.edu and logging in with your MyVSU username and password.

- **VSU Center for eLearning**

  The Center for eLearning supports Valdosta State University and VSU-collaborative students with support for technology-enhanced courses using BlazeVIEW or the University System of Georgia (USG) collaborative learning management system, GoVIEW.

  Hours: Monday-Thursday: 8am-5:30pm (ET)
           Friday: 8am-3pm (ET)
  Phone: 229-245-6490
  Email: blazeview@valdosta.edu

  Center for eLearning's Contact Us Form

- **D2L Help Center**

  24 hours a day / 7 days a week / 365 days a year!
  Technical support for BlazeVIEW is provided by the D2L Help Center.
  Phone: 1-855-772-0423
  How do I know if my computer will work with D2L?
  Need Live Online Chat Support?

- **VSU Information Technology**

  Our purpose is to support the University's mission of teaching and learning, research, and service by expanding access to sound, secure, and sustainable technology.

  IT Services offered include:

- Campus technology status and alerts
- Password recovery for VSU electronic accounts such as the registration system (Banner) and MyVSU
- Configuring personal computers and devices to connect to various VSU electronic services, such as the campus residential and wireless network (HallNet) and VSU email account (Office 365)
- A wealth of online and printed support resources and guides

  If you need help, contact **VSU Solutions Center.**

  Hours: Monday -Thursday: 8am-9pm
           Friday: 8am-5pm
           Saturday: 12pm-5pm
           Sunday: 1pm-7pm
  Phone: 229-245-HELP (4357)

Learner Tools-Navigation & Settings

˅

Add dates and restrictions...   👁

bv | blaze**view**   **D2L** by DESIRE2LEARN

VSU's BlazeVIEW learning management system is based on the Brightspace D2L learning platform. Navigate within BlazeVIEW using links, context menus, and icons. If at any time you want to know what an icon or menu does, hover your mouse over it for a few seconds and a screen-tip will pop up with a brief description.

In this tutorial we will review the basic navigation and personalization of your BlazeVIEW online learning environment.

[Upload / Create ˅]   [Existing Activities ˅]   [✎ Bulk Edit]

⠿ Navigatation ˅
   🎥 Video   ✓

⠿ Account Settings ˅
   🎥 Video   ✓

⠿ Profile ˅
   🎥 Video   ✓

⠿ Notifications ˅
   🎥 Video   ✓

⠿ Content ˅
   🎥 Video   ✓

⠿ Calendar ˅
   🎥 Video   ✓

⠿ Class Progress ˅
   🎥 Video   ✓

Learner Tools-Assessment ⌄

🖶 Print   ⚙ Settings

Add dates and restrictions...   👁

In this section, we have instructions and videos demonstrating how to complete graded activities such as Assignments, Quizzes, and Discussions. Select these links to learn more about BlazeVIEW assessments and grades.

Upload / Create ⌄   Existing Activities ⌄   ✎ Bulk Edit

⋮ Assignments ⌄
📹 Video   ✓

⋮ Assignments in BlazeVIEW - Student Guide ⌄
📄 PDF document   ✓

⋮ How to Submit a Turnitin Assignment ⌄
🔗 Link   ✓

⋮ Discussions ⌄
📹 Video   ✓

⋮ Engage in Discussions ⌄
📹 Video   ✓

⋮ Discussions in BlazeVIEW - Student Guide ⌄
📄 PDF document   ✓

⋮ Quizzes ⌄
📹 Video   ✓

⋮ Quizzes in BlazeVIEW - Student Guide ⌄
📄 PDF document   ✓

⋮ Respondus LockDown Browser and Respondus ⌄
Monitor - Student Quick Start Guide
📄 PDF document   ✓

⋮ Grades ⌄
📹 Video   ✓

Learner Tools-Communication ⌄

🖨 Print   ⚙ Settings

Add dates and restrictions...   👁

Image of active classroom

Stay connected with your instructor and classmates by using the communication tools available in BlazeVIEW. Select the links to learn more.

Upload / Create ⌄   Existing Activities ⌄   🖋 Bulk Edit

⠿ **Classlist** ⌄   ✓
📹 Video

⠿ **BlazeVIEW Classlist** ⌄   ✓
📄 PDF document

⠿ **Email Options in BlazeVIEW - Student Guide** ⌄   ✓
📄 PDF document

⠿ **Reading and Filtering Email in BlazeVIEW** ⌄   ✓
📄 PDF document

⠿ **Instant Messages** ⌄   ✓
📹 Video

⠿ **BlazeVIEW Instant Messages** ⌄   ✓
📄 PDF document

⠿ **BlazeVIEW Announcements** ⌄   ✓
📄 PDF document

⠿ **Collaborate Ultra-Student Guide** ⌄   ✓
📄 PDF document

For more information or assistance, call 229-245-6490 or email blazeview@valdosta.edu.
For 24/7 BlazeVIEW or GoVIEW assistance, call 855-772-0423 or visit GeorgiaVIEW Help Center.