Asset Update Form

Department Name:							
Department ID:							
	This is your	7 digit People	Soft Depart	ment ID			
Accet Tag Number						1	
Asset Tag Number:							
	This the 5 di	git number o	n the VSU Pr	operty Tag.		1	
Asset Building:							
Asset building.							
'							
Asset Room #:							
	For locations without room numbers						
Serial Number:							
Make:							
94 - d - l							
Model:							
Description:							
Long word description of asset							
Name of Person Submitting Update					Date		
Signature							