



University Assessment Committee

Minutes

Monday, November 26, 2018

3:30-4:30pm

President's Board Room, Powell Hall East Suite 2230

www.valdosta.edu/uac

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

Members Present: Michael Black, Terence Sullivan, Sudip Chakraborty, Natalie Kuhlmann, Aubrey Fowler, Fanhoe Nie, Hanae Kanno, Peggy Moch

Members Absent: Jane Kinney, Michele Blankenship, Michael Holt, Pepper Croft, Niki Turley, Yvonne Landers, Deborah Robson

Dr. Black called the meeting to order at 3:35pm.

I. Approved October 26, 2018 minutes

II. Continuing Business

- Discussed progress of our survey of assessment culture which was sent to listservs by P. Moch on November 13, 2018.
 - 107 responses (as of 11/26/2018)
 - Survey open until December 7, 2018
 - Committee requested P. Moch to send another push to the listserv about December 1.
 - Committee recommended sending an email to the listservs with thanks and with bullet points of summarized findings. N. Kuhlmann and T. Sullivan offered to help condense the qualitative results.
- Review of 2017-18 IERs and 2018-19 IEPs
 - Access reports and plans through the V:\ drive shared folder
[We are not using LiveText this year.]
 - Status of received documents (as of 11/21/2018)
 - College of Humanities and Social Sciences: 75% received
 - College of Science and Mathematics: 90% received
 - College of Business: 0% received
 - College of Education and Human Services: 100% received
 - College of the Arts: 0% received
 - College of Nursing and Health Sciences: 57% received
 - Academic Affairs: 75% received
 - Advancement: 33% received
 - Finance and Administration: 83% received
 - Student Affairs: 0% received
 - Student Success: 33% received
 - President's Division: 20% received
 - Feedback sent to preparers: 6 of 151 (3.9%) (as of 11/21/2018)
- The number of late reports was particularly concerning to committee members this year. There were an unusually large number not turned in. The committee discussed ways to alleviate any administrative burden associated with IERs and IEPs. We decided to eliminate requesting college assessment committees to submit their reviews. We will also drop the October 31st



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deadline altogether and move everything to being due September 30th. This will go into effect next year, and M. Black will adjust the templates and webpage to reflect the new due date.

- Committee members asked M. Black to send a reminder out to deans and vice presidents. (This was done 11/27/2018 at 8:36am).
- Committee members recommended an internal deadline of December 14, if possible, to complete assigned reviews (or at least reviews for which documents have been received).
- Committee members agreed to a request to incorporate faculty who have done well with core curriculum assessment into our Assessment All Stars meeting in Spring 2019.

III Announcements/Workshops

- VSU Compliance Month (Oct. 25-Dec. 21, 2018)
- **Digital Measures Introduction**
December 5, 2018 2:30pm, Odum Library New Media Center 1370
- VSU SkillPort - <https://valdosta.skillport.com/skillportfe/main.action#whatshappening>
- **Upcoming Meetings/Conferences**
SACSCOC Annual Meeting, Dec. 8-11, 2018, New Orleans
Association for Institutional Research Annual Forum, May 27-31, 2019, Denver

IV. UAC Meeting Schedule for Spring 2019

Dr. Black will send a Doodle pool in January 2019 to determine best meeting dates for spring term 2019.

V. Adjourned at 4:22pm.