University Assessment Committee
Agenda
Wednesday, September 27, 2017
3:00pm – 4:00pm
West Hall Room 1002
www.valdosta.edu/uac

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

I. Introduction of Members 2017-2018

Committee Co-Chair/Academic Affairs
Michael Black, Director of Institutional Effectiveness

President's Division
Melinda Cutchens, Administrative Specialist, Office of the President

Committee Co-Chair/Student Affairs
Niki Turley, Associate Dean of Students

University Advancement
Vacant

Finance & Administration
Christy Coons-Yates, Director of Operations & Special Projects

College of Arts & Sciences
Peggy Moch, Professor of Mathematics

Sudip Chakraborty, Associate Professor of Computer Science

Langdale College of Business Administration
Aubrey Fowler, Professor of Marketing

College of the Arts
Deb Robson, Associate Professor of Communication Arts

College of Nursing & Health Sciences
Vacant

Dewar College of Education & Human Services
Natalie Kuhlmann, Director, Program Assessment, Analytics & Evaluation

Hanae Kanno, Assistant Professor of Social Work

Odum Library
Michael Holt, Assessment Coordinator & Associate Professor

Student Success
Terence Sullivan, Assistant Director, Student Success Center

General Education Council Representative
Vacant

Ex Officio
Jane Kinney, Professor of English & Catalog Editor

II. Approval of April 26, 2017 minutes

III. Committee Service to the University

UAC members assist our institution by improving assessment reporting procedures as well as evaluate the assessments themselves to ensure that departments are collecting meaningful data and using it for continuous improvement of their programs.

- Regional accreditation requires institutional commitment to the concept of quality enhancement through continuous assessment and improvement.
  SACSCOC Standard 3.3 - Institutional Effectiveness
    - 3.3.1 The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results in each of the following areas: (Institutional Effectiveness)
    - 3.3.1.1 educational programs, to include student learning outcomes
    - 3.3.1.2 administrative support services
    - 3.3.1.3 educational support services
    - 3.3.1.4 research within its educational mission, if appropriate
    - 3.3.1.5 community/public service within its educational mission, if appropriate

IV. Activities since last meeting (April 26, 2017):

- Attended 2017 AIR Forum. There were lots of sessions on assessment.
- Received letter from SACSCOC dated June 7, 2017 which administratively moves VSU's reaffirmation from 2020 to 2021.
- VSU's Policy Administration transferred from Internal Audits to Institutional Effectiveness (June 21, 2017).
- FY2017 Report on Innovation Grants: http://www.valdosta.edu/academics/institutional-effectiveness/innovate/fy17-report.php
- SACSCOC has recommended revisions to the current principles (see http://www.sacscoc.org/2017ProposedPrinciples.asp) to be voted on in December 2017. This has the potential to alter slightly some of our committee's work.
- 2017-18 VSU Academic Catalogs were released May 2017.
- Individual assessment consultations with units: Campus Recreation, Event Services, Access Office, and others.
- Offered two working sessions on Preparing the IER and IEP (Aug. and Sept. 2017).
- Offered Advanced Assessment Instrument Design workshop (Sept. 21, 2017).
- Participated in two strategic planning sessions (Aug. and Sept. 2017).

V. UAC Plans for Year 2017-2018

- Promote meaningful assessment practices throughout the institution.
- Dean Savoie is creating an ad hoc advisory group to discuss e-portfolio solutions.
- Review IERs and IEPs
    - Received as of 09/26/17: 7 of 166
- Work in teams to review some sample reports and plans.

VI. Announcements/Workshops

Workshop	Date	Time	Location
Advanced Assessment Instrument Design	October 18, 2017	2:30 - 4:00	UC Cypress Room
Digital Measures Introduction	August 3, 2017 August 21, 2017 September 12, 2017 October 4, 2017 November 9, 2017 December 1, 2017 January 5, 2018 February 5, 2018 March 6, 2018 April 4, 2018	3:30 pm – 4:30 pm 3 pm – 4pm 10:30 am– 11:30 am 2 pm – 3 pm 3:30pm – 4:30 pm 11 am – 12 noon 10am – 11 am 2:30pm – 3:30 pm 10 am – 11 am 2:30 pm – 3:30 pm	Odum Library 3270 Odum Library 3270 Odum Library 2633 Odum Library 2633 Odum Library 2633 Odum Library 2633 Odum Library 2633 Odum Library 2633 Odum Library 2633 Odum Library 2633
Introduction to Regional Accreditation	November 8, 2017	2:00-3:00	Nevins Hall 1060C

Atomic Learning – Writing your own learning outcome –
    To login to Atomic Learning:
    Select: MyVSU from any VSU webpage
    Login: with your Active Directory account
    Select: Atomic Learning

VSU SkillPort - https://valdosta.skillport.com/skillportfe/main.action#whatshappening

Upcoming Meetings/Conference
The 2017 Assessment Institute - Indianapolis, IN
October 22 -24, 2017
http://assessmentinstitute.iupui.edu/

Announcements:

Dr. Carvajal invites everyone to attend the **Welcome Reception** to meet several of our new administrators:
    Dr. Robert "Bob" Smith – Provost & Vice President for Academic Affairs
    Dr. Rodney Carr – Vice President for Student Success
    Mr. Daryl Lowe – Assistant Vice President for Student Affairs & Dean of Students
    Mr. Lee Davis – Chief Legal Affairs Officer
The Welcome Reception will be held on Monday, October 16, 2017 at the University Center from 5:00 until 7:00 PM.

The Presidential Investiture of Dr. Carvajal will be held October 26 – 28, 2017. The investiture schedule can be found at http://investiture.valdosta.edu/.

The Budget Advisory Council (BAC) will hold on-campus budget presentations for Cabinet members and Deans who will present the division/college's funding request on Friday, November 3rd. Presentations will be held at the University Center Theatre from 8:30 am until 12:30 pm.

West Hall Room Changes – West Hall is converting from a 3-digit numbering to the 4-digit numbering system. Room changes known thus far:

Office	Old	New
President	117	1004
Hall of Fame Conference Room	118	1002
Academic Affairs	107	1013
Legal Affairs	125	1301
Modern & Classical Languages	128	1306
English	207	2109
Political Science	238	2306
Public Administration	229	2301

VII. UAC Meeting Schedule for Fall 2017 - Dates, times, and location(s):

Wednesday, September 27, 2017
3:00pm – 4:00pm
West Hall Room 1002

Monday, October 30, 2017
1:30pm – 2:30pm
Nevins Hall 1060

Thursday, November 30, 2017
10:00 am – 11:00am
West Hall Room 1002

VIII. Adjournment