

Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: C41

Chairperson/Responsible Contact: LS/EH

Purpose of Meeting: Program Eval.

Date: 8/22/18 Time: 10:00 Location: Conf. Rm

Departments/Groups/Agencies Represented: LS EH SD SM HF LL DK TH DD LP

LS- developing planned PSC/CAEP/assessment plan. SD- mapping this information is part of Quality Matters -

Primary Outcomes: ^{Security} Cameras being installed in hallway, monitored 24/7 - students have 24/7 access using card. LP has details regarding open/closing of labs - building. GAETC (SD) double booth - 10x20. Leadership not going. Dean's office / Graduate School assisting with funding -

LP- restructuring in process - Notify D. Pate of any concerns, suggestions etc. soon. College committee information. Sent out notice of University committees - being considered for 2 additional faculty members. Budget request. Marketing survey in our mailboxes. Restructuring promotion/tenure process - I proposed change - importance of service. IER/IEP due ~~next~~ after Sept 4 Academic Ach. very important → Looking toward implementing Quality Matters! 100pt assessments gone but must still address CAEP standards - keep them until

Actionable Items/Planned Follow-up: - send name to D. Payne if interested in university committee

Send budget requests to Dr. Pate (does not include computers) - IER/IEP due to Dr. Pate by Sept. 4. Keep the 100 pt. assessments until alternative in place. Will need to have new CAEP assessments by end of this academic year. Must meet CAEP & PSC standards.

Discussion about initial certification / advanced program classification.
- consider ~~that~~ reliability/validity

LS- start with IER/IEP. parts will be applicable to COE Data Use Report
LS- distributed assessment data to responsible faculty to
Needs all reports by Wednesday, Aug. 29